



CCC

COMPUTER COURSE Complete Details

2026



FREE



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CCC Computer Course by VedantSri

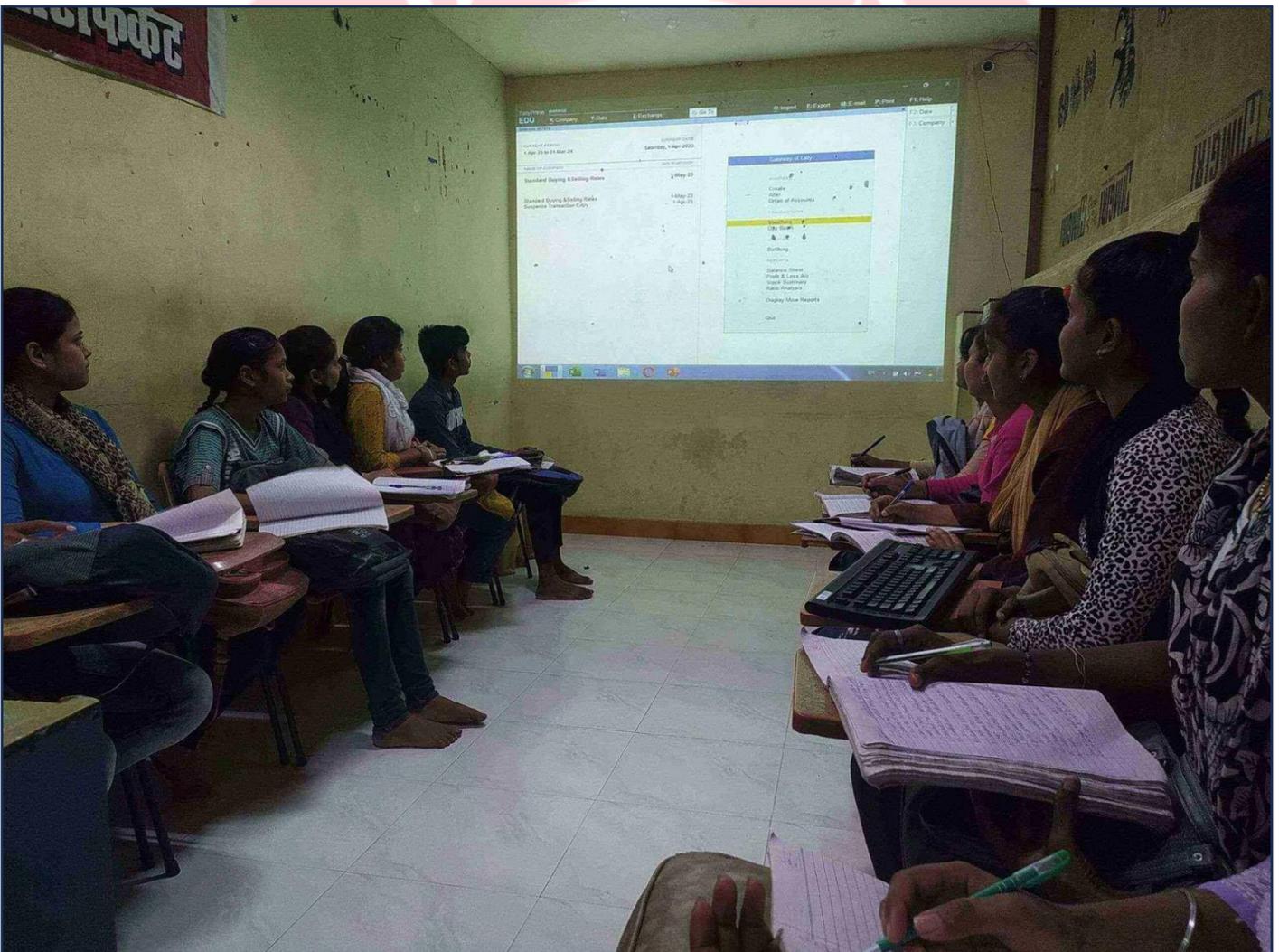
CCC Computer Course in Varanasi

1. CCC Computer Course Overview

CCC is a computer course designed to improve basic computer knowledge and literacy. It is offered by **NIELIT** (National Institute of Electronics & Information Technology). The full form of CCC is "**Course on Computer Concepts.**" As the full form suggests, it is a computer course created by NIELIT to help students improve their computer literacy.

CCC Computer Course full form

The full form of the CCC computer course is **Course on Computer Concepts.**



2. CCC Computer Course Fees

The **CCC Computer Course** in Varanasi is a certificate course offered by NIELIT, and the CCC course fee in Varanasi approximately **INR 5,000**. However, at **VedantSri**, students can learn the CCC Course at just **INR 2,500**.

3. CCC Computer Course Duration

The CCC course is a **certificate course**. To enroll in this course, a candidate must have **passed 10th or 12th standard**. The **CCC computer course is 80 hours long**, which includes **25 hours of theory, 50 hours of practical sessions, and 5 hours of tutorials**. It usually takes a **maximum of 3 months** to complete the course.

4. Eligibility Require

To take admission in the CCC Computer Course in Varanasi, a candidate should have **passed 10th or 12th standard**, but the **minimum eligibility is 10th pass**.



5. CCC Computer Course Syllabus

Best CCC Computer Course Syllabus for Students

Step 1. Introduction to Computer

- Introduction and Evolution of Computers & its applications
- Application Software and Systems Software
- Difference between Hardware and Software

- Input and Output devices

Step 2. Introduction to Operating System

- Introduction and Basics of Operating system
- Introduction to Windows Operating System (Windows 10/11)
- Desktop, Icons, Taskbar, Start Menu
- File and Folder Management (Create, Copy, Move, Delete, Search)
- Control Panel and System Settings

Step 3. Word Processing

- Creating and formatting documents
- Title Bar, Menu Bar, Toolbars & Sidebar
- Working with tables, images, page layout, and printing options.

Step 4. Spread Sheet

- Worksheets, Data Entry, Formulas, Functions (Sum, Count, MAX, MIN, AVERAGE, IF etc.)
- Creating Charts, Graphs, and Data Sorting/Filtering.

Step 5. Presentation Software

- Creating Presentations
- Slide formatting, Transitions, and Animations
- Inserting Images, Charts, and Multimedia content

Step 6. Internet and WWW and Web Browsers

- Basics of the Internet (LAN, WAN) and World Wide Web (WWW)
- Website Address and URL
- Introduction to IP Address
- Web Browsers (Chrome, Edge, Firefox, etc.)
- Introduction to Email (Gmail, Outlook)

Step 7. Digital Financial Tools and Applications

- Digital Payment Methods: Understanding OTP (One Time Password) and QR (Quick Response) Code, UPI (Unified Payment Interface).
- Online Banking

- Security Measures for safe digital transactions

Important Note:

This course provides training based on the **CCC syllabus**. The official **CCC government certificate** is issued by **NIELIT** (Government of India). Students are advised to check the **certification process and validity on the official NIELIT website** before taking admission. Private institutes offer CCC training, but for government job applications and official forms, only the CCC certificate issued by NIELIT is considered valid.

6. CCC Computer Course Scope

The scope of the CCC course is very wide. Many government exams, such as SSC, Banking, Railways, and State PSCs (**Public Service Commissions**), require basic computer knowledge, which benefits CCC students. In addition, in government and private jobs like **Computer Operator, Data Entry Operator, and Social Media Operator**, CCC knowledge is required or preferred.

In CCC Class you will learn Advance and in-depth knowledge of Software/ packages such as **Computer Fundamentals, Word Processing** (Documentation), **Spreadsheet Management, Presentation, Internet, WWW, Email**.

After completing the CCC course,

- You will become more confident in using computers in offices and daily life.
- You will understand the basic parts of a computer, including hardware and software.
- You will learn file management and be able to create documents using word processors, spreadsheets, and presentation software.
- You will also learn about **computer networks, internet browsing, content searching, and email**.
- You will be able to use **e-Governance applications**.

In addition, you will understand social networking platforms, use the internet for digital financial services, and develop knowledge about future skills.

These are all the skills you can easily learn after completing the CCC course. You can learn them in a short time and at an affordable fee at **Best Computer Training Institute VedantSri**.

This makes CCC one of the best computer courses. These skills also show the wide scope of the CCC course.



7. Best Institute for CCC Computer Course

If you are looking for an institute to do a CCC computer course in Varanasi, so don't think twice, just visit **Popular Computer Training Institutes in Varanasi VedantSri**.

Because It's one of the most popular computer institute among students. With over **15 years of experience**, the institute offers high-quality computer education with **affordable fees** and modern training facilities. VedantSri provides courses such as CCC, ADCA, O Level, DIT, Tally, DFA, DCA, and many other certificate and diploma programs.

Why Choose VedantSri Computer Institute at Varanasi?

VedantSri Computer Institute in Varanasi stands out as a premier destination for quality computer education. Here's why you should choose us:

- Over **15 years of excellence** in computer education.
- **25,000+** students trained successfully.
- **98% placement record**.
- **Modern computer labs** with the latest software.
- **Small batch sizes** for personalized attention.
- **Industry-relevant curriculum**.
- **Hands-on experience** through live projects and practical training.

Professional Journey of VedantSri:

- **Computer education expert since 2008.**
- **Trained 10,000+ students** in IT skills.
- **Industry consultant** for digital transformation.

With our proven track record, expert guidance, industry-oriented training, and focus on practical skills, **VedantSri** is the ideal choice for anyone looking to build a successful career in computer technology in Varanasi.



8. Job Opportunities in CCC Computer Course

Completing a CCC (Course on Computer Concepts) can open up several job opportunities, especially for those who looking to start a career in the IT and office administration field.

In **2026**, the NIELIT CCC computer course helps you qualify for entry-level roles such as **Data entry operator, Office assistant, Computer operator, Receptionist, and Basic IT support roles in government and private sectors**. CCC certification is also useful for government exam qualifications and can give you an edge in roles that require basic computer skills. Overall, it is a great starting point for building a career in the digital and administrative world.

Conclusion:

In this post, all the information related to the CCC Computer Course in Varanasi, including duration, fees, best syllabus, scope, institute, top 10 job opportunities, is clearly explained for students. **CCC Course syllabus pdf** and **CCC Computer Course notes pdf in english** are also provided together for **free download** to help clear students doubts. If you are planning to do a CCC course in Varanasi, I would suggest **VedantSri Computer Institute**.

CONTACT & REGISTRATION

Get Started Today! Vedant Sri Computer Education Your Gateway to a Successful IT Career.

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- **Website:** [Computer Training Institute in Varanasi - VedantSri Classes](#)
- **Second Website:** [VedantSri Computer Institute Varanasi](#)

